

APPROVED MEETING MINUTES
RHODE ISLAND STATE PILOTAGE COMMISSION MEETING

Thursday, December 5, 2019
Held at 235 Promenade Street, Room 250
Providence, RI 02908

<u>MEMBERS IN ATTENDANCE</u>	<u>OTHERS IN ATTENDANCE</u>
Capt. E. Howard McVay, Chair Capt. Peter Fritz, Vice Chair Dean Hoxsie, RIDEM, Chief of DLE, Member	Sean Bogus, President, NEMP Atty. Hoefsmit, RIDEM, Commission's Legal Counsel JoAnne Scorpio, RIDEM, Commission Secretary Clinton Walker, NEMP, RI State Pilot Board
<u>EXCUSED FROM ATTENDANCE</u>	
Frank Floor, RIDEM, Chief, Parks and Rec., Member	

I. REVIEW OF PREVIOUS MEETING MINUTES

A meeting of the RI State Pilotage Commission convened at 9:30am on Thursday, December 5, 2019 at the headquarters of the RIDEM, Division of Law Enforcement. A quorum was present; the Commissioners reviewed the November 7, 2019 meeting minutes. Commissioner Hoxie **MOVED** to accept the minutes. Vice Chair Fritz **SECONDED** the **MOTION**. Vote was **UNANIMOUS**, 3-0 to approve.

II. OLD BUSINESS

- 1) Commission Meeting Schedule:
The 2020 Open Meeting Schedule will remain as posted on the Secretary of State's website.
- 2) Training Advisory Panel:
Vice Chair Fritz distributed Michael J. Campbell's resume and stated that Capt. Campbell was the Panel's a top choice to replace Michael Mara. After discussions Chair McVay entertained a **MOTION** to approved Capt. Campbell as an official member of the Advisory Training Panel. Vice Chair Fritz **SECONDED** the **MOTION**, Vote was **UNANIMOUS**. 3-0 in favor.
- 3) Review of Pilot certificates and expiration dates:
All state Pilots are up-to-date through 2020.
- 4) Pilot Nepotism Policy Draft Letter:
Atty. Hoefsmit distributed "draft" Nepotism Policy for review. Commissioners reviewed and approved the draft policy. Member Hoxsie made a **MOTION** to approve the policy. Vice Chair Fritz **SECONDED** the **MOTION**. Vote was **UNANIMOUS**; 3-0 in favor. The Chair stated that he will add the policy to the Commission's webpage.
- 5) Probationary Pilot License Status:
Chair McVay advised that Capt. Harper's probationary license expires December 27, 2019 and would need an extension to continue piloting. Commissioner Hoxsie made a

MOTION to extend Capt. Harper’s probationary license to June 30, 2020. Vice Chair Fritz **SECONDED** the **MOTION**. Vote was **UNANIMOUS**. 3-0 in favor.

6) **Communications Received:**

Letters from Capt. Bogus and Capt. Gray requesting to serve on the State Pilot Board.

III. NEW BUSINESS

State Pilot Board Review and Changes:

Chair McVay advised that Capt. Bogus and Capt. Gray sent the Commission their requests to serve on the State Pilot Board. The members agreed to appoint Capt. Gray and Capt. Bogus to the Board. Chair McVay made a **MOTION** to remove Capt. Astles and Capt. Kirby from the State Pilot Board. Vice Chair Fritz **SECONDED** the **MOTION**. Vote was **UNANIMOUS**. 3-0 in favor.

Chair McVay made another **MOTION** to appoint both Capt. Gray and Capt. Bogus to serve on the State Pilot Board. Vice Chari Fritz **SECONDED** the **MOTION**. Vote was **UNANIMOUS**. 3-0 in favor.

IV. OTHER BUSINESS

Pilot Training:

Vice Chair Fritz distributed “Draft” training classes for apprentice, probationary, and full-branch pilots for discussion. Commissioners and pilots discussed training that will be mandated per regulations. Chair McVay stated he will edit Vice Chair’s draft to include proposals and other revisions made at December’s meeting. The revised list will include course, length of course, frequency, and required refreshers. Once the commission approves the courses, commission’s counsel will draft regulations for ORR’s review/approval. Vice Chair entertained a **MOTION** for Chair McVay to revise draft training courses to be presented at the January meeting for final approval. Chair McVay **SECONDED** the **MOTION**. 3-0 in favor.

Vice Chair Fritz was excused from the remainder of the meeting at approximately 11:00am.

IV. ADJOURNMENT

There being no further business to discuss, the meeting adjourned at approximately 11:30 a.m. Member Hoxsie made a **MOTION** to adjourn the meeting. Chair McVay **SECONDED** the **MOTION**. Vote was **UNANIMOUS**. 2-0 to adjourn.

Regular Monthly Meeting Schedule for 2020	
	Th, Jul 2
Th, Feb 6	Th, Aug 6
Th, Mar 5	Th, Sep 3
Th, Apr 2	Th, Oct 1
Th, May 7	Th, Nov 5
Th, Jun 4	Th, Dec 3

*Meeting dates are subject change to change.