



## RI STATE PILOTAGE COMMISSION

235 Promenade Street  
Providence, RI 02908

### APPROVED MEETING MINUTES

#### RHODE ISLAND STATE PILOTAGE COMMISSION MEETING

held on Thursday, March 2, 2023 at 9:30am

Room 425A, 235 Promenade Street, Providence RI 02903 and via Zoom

#### MEMBERS IN ATTENDANCE:

Mr. Jason McNamee, Deputy Director, RIDEM, Chair  
Capt. Peter Fritz, Vice Chair  
Capt. Vincent Kirby, RISP

NOT PRESENT: Cpt. Michael Schipritt, RIDEM

#### OTHERS IN ATTENDANCE:

Chris Murray Executive Director, NEMP Assn. via  
Zoom

Mary Dalton, RIDEM, Secretary for RISPC  
Christina Hoefsmit, Esq., Legal Counsel for RISPC  
Jenna Giguere, Esq., Incoming Legal Counsel for  
RISPC

Rich Astles, NEMP Association

### CALL TO ORDER

A meeting of the RI State Pilotage Commission took place in Room 425A, 235 Promenade Street, Providence, RI and via Zoom on Thursday, March 2, 2023 at 9:30 a.m. The Chairman called the meeting to order at 9:32 a.m. After a roll call was taken, Chairman McNamee confirmed that a quorum was present. Chairman McNamee stated that there was a deletion to the posted Agenda. He proposed that the Commission postpone the photograph for the website due to Cpt. Schipritt not being present. Capt. Kirby **MOVED** to accept the agenda with this deletion. Vice Chairman Fritz **SECONDED** the **MOTION**. Vote was **UNANIMOUS**, *3-0 to accept*.

Chairman McNamee also stated that Ms. Hoefsmit, Legal Counsel for the RISPC for many years, had taken another position with RIDEM and would be leaving the Commission. He thanked Ms. Hoefsmit for her excellent service to the RISPC. Ms. Hoefsmit introduced Ms. Jenna Giguere, her replacement on the RISPC.

### I. JANUARY 5, 2023 MEETING MINUTES VOTE

Commissioners reviewed the draft meeting minutes from the January 5, 2023 meeting. Vice Chair Fritz **MOVED** to accept the minutes. Capt. Kirby **SECONDED** the **MOTION**. Vote was **UNANIMOUS**, *3-0 to approve*.

### II. COMMUNICATIONS RECEIVED BY THE COMMISSION

The Commission received a Report of Accident/Occurrence/Incident from Capt. Matthew Stevens on January 27, 2023 regarding an engine failure on the SUMMER SEA.

Chairman McNamee stated Mayflower wind company contacted him about a waiver from the RISPC to not take a pilot for survey work in the Sakonnet River. Upon recommendation from the Commission members, he stated he would send a letter from the RISPC requesting a map of the proposed area.

The Commission also received letters requesting probationary upgrades from Theodore Sanford and Matthew Stevens along with supporting documentation.

### **III. COMMUNICATIONS SENT BY THE COMMISSION**

None.

### **IV. NEW BUSINESS**

The Commission received requests for upgrades for probationary pilots Theodore Sanford and Matthew Stevens. Capt. Astles stated that these upgrades are supported by the pilots and Capt. Kirby further endorsed their promotions.

Vice Chairman Fritz **MOVED** to upgrade probationary pilots Theodore Sanford and Matthew Stevens. Capt. Kirby **SECONDED** the **MOTION**. Vote was **UNANIMOUS**, 3-0 to approve.

### **V. OLD BUSINESS**

#### **a. Review of pilot licenses, certifications and medicals for 2022.:**

Ms. Dalton stated there were no updates.

#### **b. Pilot President/NEMP Executive Director**

Capt. Astles advised that they had been receiving requests for pilot exemptions and asked that if the Commission received any that they be forwarded to the NEMP for comments before the Commission made a final decision.

#### **c. Continued discussion on Pilotage Commission advisory bodies**

Vice Chairman Fritz stated that that the members of the Pilot Advisory Training Panel (PTAP) keep in contact via email. This group also administers the “Rules of the Road” open book test and Vice Chairman Fritz stated this would be going out to all pilots. The group discussed the makeup of the PTAP membership and whether to change the membership. Capt. Kirby expressed that there should be substantial reason to change the makeup of these advisory bodies and if there was going to be a change in the membership, there should be an active pilot as stated when the PTAP was established.

After discussion, the group decided to leave the PTAP membership as currently configured and to Not change the makeup of the official PTAP membership. The one-pagers for the website would be approved at the following months meeting.

### **VI. OTHER BUSINESS**

#### **a. Continued discussion of grounding of EVER FORWARD cargo ship**

Capt. Kirby stated that the pilots were pleased with the new cell phone policy. Ms. Hoefsmi questioned if this policy should be made a regulation so the Commission would have the ability to take action on a pilot’s license if violated. Chairman McNamee asked Ms. Giguere to review the existing regulations and offer advice on this topic.

## **VII. ADJOURNMENT**

There being no further business to discuss, Vice Chairman Fritz **MOVED** to adjourn the meeting at approximately 10:44 a.m. Capt. Kirby **SECONDED** the **MOTION**. Vote was **UNANIMOUS 3-0** to adjourn.

### **2023 Meeting Schedule:**

April 6 <sup>th</sup>
May 4 <sup>th</sup>
June 1 <sup>st</sup>
July 6 <sup>th</sup>
August 3 <sup>rd</sup>
September 7 <sup>th</sup>
October 5 <sup>th</sup>
November 2 <sup>nd</sup>
December 7 <sup>th</sup>

\*Meeting dates are subject to change.  
/md