

APPROVED MINUTES  
RHODE ISLAND STATE PILOTAGE COMMISSION MEETING  
Thursday, April 5, 2018  
Held at 235 Promenade Street, Room 250  
Providence, RI 02908

<u>MEMBERS IN ATTENDANCE</u>	<u>OTHERS IN ATTENDANCE</u>
Capt. E. Howard McVay, Chair Capt. Peter Fritz, Vice Chair Frank Floor, Member Dean Hoxie, Member	Atty. Christina Hoefsmit, Counsel to the RISPC Jo-Anne Scorpio, Secretary to the RISPC

I. REVIEW OF PREVIOUS MEETING MINUTES

A regular monthly meeting of the RI Pilot Commission was called to order at approximately 9:30am on Thursday, April 5, 2018 at the headquarters of the RIDEM, Div. Law Enforcement. A quorum was present; the March 8, 2018 minutes were reviewed. Commissioner Floor advised of one correction and **MOVED** to accept the minutes; Vice Chair Fritz seconded the **MOTION**. [Voted 3-0 in favor.](#)

II. OLD BUSINESS

- 1) **State Pilot Board Updates:** No reports on Capt. Harper.
- 2) **Schedule Changes:** No Changes.
- 3) **Pilot Advisory Panel Update:** Vice Chair Fritz stated that he has been in contact with the other members of the Advisory Panel. The members will be scheduling a meeting in the near future to discuss training tools that are available for the pilots. The panel will also study pilot-incident reports so they can pass that knowledge on to the pilots-in-training that will help them identify those errors and prevent an accident from happening.
- 4) **Regulation Recodification Update:** The Chair advised that the regulation revisions are still ongoing so the public hearing will be pushed back to sometime this fall. He would also like the commissioners to look over the regulations before they get sent to ORR for review.
- 5) **Pilot Certificates and expiration dates:** Commission secretary received Capt. Gray's USCG license and Radar Observer certificate. All the pilots are up-to-date through 2018.
- 6) **Pilot Training:** The chair stated that the NEMP are required to attend the Bridge Resource Management class every three years. Some of the class topics are: Studies on fatigue, changes in rules of the road, participants will also review and discuss accidents, etc.

Chair McVay said he re-sent the commission's "Ice Policy" letter to the pilots in January to reiterate state protocol. He also explained that he wanted to keep this as "policy" and not enter it in the regulations.

- 7) **Medical Form Regulations:** The Commissioners discussed Capt. Gray's medical reports and their previous determination that the pilots are no longer required to send a copy of their USCG medical report to the Commission. Capt. Gray sent in his supplemental form on March 21, 2018 to return to duty. The commissioners discussed and all agreed that Capt. Gray will be required to get another physical at the end of the (2018) year. Chair McVay said that he will speak to Capt. Gray about the end-of-year physical.
- 8) **Requirements for Upgrading to "Full Branch" from "Probationary Branch":** McVay advised that he gathered information and requirements from other states and is in the process for putting together a base line that the Commission can use as guidance when determining fundamental requirements for a license upgrade. The Chair also spoke about the volume of work that pilots are performing from other coastal states. He will have something together at a later date.
- 9) **Raven Units:** Commissioner Floor said that he will speak with the chief of the IT unit about recommending two qualified employees to train for obtaining data.

### III. NEW BUSINESS

- 1) No new business.

### IV. COMMENTS:

- 1) Vice Chair Fritz requested that he would like another marine incident report (involving a pilot) for the Commissioners review over the summer so they will be ready to discuss the report at the September meeting.

### V. ADJOURNMENT

- 1) Commissioner Floor **MOVED** to adjourn the meeting. VC Fritz seconded the **MOTION**. The meeting adjourned at 11 o'clock a.m.

### VI. NEXT SCHEDULED MEETINGS

- 1) The next scheduled meeting is on May 3, 2018. The rest of 2018 scheduled meetings: June 7, July 5, August 2, September 6, October 4, November 1, and December 6. Public hearing to be announced.