



Office of Land Revitalization and Sustainable Materials Management

UST Closure Assessment Report Checklist

Complete this form in its entirety and include with all Closure Assessment Reports. This checklist is intended to aid in the submission process and ensure reports contain all of the information required in Rules 1.14(D)(10)(b) and (c). This form does not replace the closure assessment report, and it is intended for submission to RIDEM only.

Facility Name: UST Facility ID#:

Facility Address: LUST Case #:

City/Town: Closure Date:

Name of DEM Project Manager or Inspector:

Directions: For each requirement listed below, enter the page number where the relevant information can be found in the Closure Assessment Report. Failure to include page numbers may delay review and approval. If an item is not applicable, simply state that it is not applicable in the comments field and provide an explanation in the Closure Assessment Report.

Included?	Rule Description	Page #	Comments
<input type="checkbox"/>	A background description of the site including location, use of the facility, and a summary of any available tank and line leak detection results [Rule 1.14(D) (10)(b)(1)]		
<input type="checkbox"/>	A locus map using the U.S. Geological Survey 7.5 minute quadrangle map [Rule 1.14(D)(10)(b)(2)]		
<input type="checkbox"/>	A detailed site plan showing the location of all former or existing USTs, piping, dispensers, buildings, utilities, monitoring wells, drinking water wells, soil screening locations, soil sampling locations and any other pertinent site features [Rule 1.14 (D)(10)(b)(3)]		
<input type="checkbox"/>	Descriptions of all USTs closed including size, construction type, depth to tank bottom, age and stored material [Rule 1.14(D)(10) (b)(4)]		
<input type="checkbox"/>	A description of the condition of the USTs and piping including extent of corrosion, identification of any holes and any other indication of leakage [Rule 1.14(D)(10)(b)(5)]		
<input type="checkbox"/>	A description of the soil conditions in the excavation zone such as soil classification, gradation, extent of compaction and any other notable physical characteristics [Rule 1.14(D)(10)(b)(7)]		
<input type="checkbox"/>	A description of soil contamination, including visual and olfactory observations, field screening and laboratory analytical methods used and all results [Rule 1.14 (D)(10)(b)(8)]		
<input type="checkbox"/>	A description of groundwater encountered in the excavation zone including depth to water and appearance with respect to the presence of any sheen or free product [Rule 1.14(D)(10)(b)(9)]		
<input type="checkbox"/>	A description of groundwater obtained from monitoring or observation wells, where present, including any gauging results [Rule 1.14(D)(10) (b)(10)]		
<input type="checkbox"/>	Identification of the DEM groundwater classification at the site and surrounding areas, the availability of public water and presence of private or public wells [Rule 1.14(D)(10) (b)(11)]		

Included?	Rule Description	Page #	Comments
<input type="checkbox"/>	Any potential receptors such as, but not limited to, surface waters, basements, storm drains, sewer lines or other utilities where contamination is identified [Rule 1.14(D)(10)(b)(12)]		
<input type="checkbox"/>	Description of the management of all excavated contaminated soil, including proper cover while stockpiled on-site and documentation of proper disposal [Rule 1.14(D)(10)(b)(13)]		
<input type="checkbox"/>	Documentation of proper disposal of the tank(s) and the residual sludge material [Rule 1.14(D)(10)(b)(14)]		
<input type="checkbox"/>	Any other information or documentation required to complete the closure assessment [Rule 1.14(D)(10)(b)(15)]		
<input type="checkbox"/>	Conclusions as to whether a release has occurred and recommendations for further investigation and/or remediation. [Rule 1.14(D)(10)(b)(16)]		
<input type="checkbox"/>	A statement signed by the registered professional engineer, or the certified professional geologist, or the registered professional geologist, who prepared the report or who directly supervised preparation of the report, certifying the accuracy of the information contained in the report [Rule 1.14(D)(10)(c)(1)]		
<input type="checkbox"/>	Photographic documentation of the condition of each tank removed [Rule 1.14(D)(10)(b)(6)]		
<input type="checkbox"/>	A statement signed by the facility owner that the report is complete and accurate. [Rule 1.14(D)(10)(c)(2)]		

Prepared by:

Company Name:

Mailing Address:

City/Town: State:

Phone #: E-mail:

Contact Name:

Signature: Submission Date: