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2011 APR 27 A 11:03

April 25, 2011

Ms. Kelly Owens  
Supervising Engineer  
Office of Waste Management  
Rhode Island Department of Environmental Management  
235 Promenade Street  
Providence, RI 02908

RE: Proposal for Five Year Project Review  
Springfield Street School Complex  
50-152 Springfield Street  
Providence, Rhode Island 02909  
Fuss & O'Neill Reference Number 20101411.A10

Dear Ms. Owens:

Fuss & O'Neill, Inc. (Fuss & O'Neill) is pleased to present this proposal to provide services associated with the Five Year Project Review required for the Springfield Street School Complex site located at 50-152 Springfield Street in Providence, Rhode Island (the site). This proposal was prepared pursuant to request by the Office of Waste Management (OWM) of the Rhode Island Department of Environmental Management (RIDEM).

## Project Understanding

We understand that RIDEM is required to perform a project review and complete public participation measures for the site every five years. Based on information documented in the document entitled *Second Assented to Supplemental Order*, we understand the activities to be conducted as part of the Five Year Project Review consist of the following:

- provide written notification of the impending Five Year Project Review to project stakeholders and the general public
- review the remedial actions implemented at the site to evaluate their effectiveness at protecting human health and the environment
- prepare a draft Five Year Report summarizing the results of the Five Year Project Review and submit to project stakeholders and the general public
- provide written notification to project stakeholders and the general public requesting comments regarding the draft Five Year Report and informing of the opportunity to request a public meeting

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- if requested, advertise, coordinate, and attend a public meeting to discuss the draft Five Year Report and document additional comments
- prepare a Five Year Report addendum which includes a compilation of comments received and RIDEM responses and submit the final Five Year Report to project stakeholders and the general public

Additional detail regarding the activities summarized above is provided below.

## Scope of Services

### Task 1: Pre-Review Public Notification

Fuss & O'Neill will coordinate public notification of the impending Five Year Project Review. This coordination will include preparation of a flyer with applicable scope, contact, and comment period information.

Fuss & O'Neill will mail the flyer to the following recipients, which are collectively referenced further herein as "Project Stakeholders":

- persons listed in *Appendix A* of the *Side Agreement*
- personnel at the City of Providence (the City) School Board
- personnel at the City Department of Public Property

Fuss & O'Neill will also coordinate with RIDEM to have the flyer posted on the project-specific Internet Document Repository for viewing by the general public.

If received during the 30 day comment period, Fuss & O'Neill will assist RIDEM with responding to public comments on an on-call basis, as requested. For the purposes of this proposal, we have included ten hours of professional time to assist in responding to pre-review public comments.

### Task 2: Project Review and Draft Reporting

Within 90 days after the date of closing of the pre-review public comment period, Fuss & O'Neill will perform and document the following activities to meet the requirements of the Five Year Project Review:

- review historical documents maintained by RIDEM which describe the environmental condition of the site, the remedy which was implemented to mitigate risk associated with environmental concerns, previous public participation



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regarding the site and remedy, and the results of monitoring conducted since the remedy was implemented

- site inspection to identify and document any new conditions which may have resulted in increased risk posed to human and environmental receptors by contaminated environmental media at the site
- interview school personnel and others responsible for the operation of the engineered controls associated with the site remedy (i.e. school nurse, school facility manager, principal, City's environmental consultant, janitorial staff, etc.) to evaluate if the controls have been functioning as designed and to compile evidence of complaints.

Fuss & O'Neill will prepare a draft Five Year Report documenting the results of the activities summarized above. The draft report will include:

- a summary of the legal requirements detailed in the *Side Agreement* and the *Second Assented to Supplemental Order* to document the scope and requirements of the Five Year Project Review process
- summaries of the site history and previous public participation, previous environmental investigations and results, and the remedy implemented to mitigate risk posed by contaminated environmental media
- the results of the site inspection and interviews
- a statement of the effectiveness of the remedy and validity of data and assumptions utilized at the time of remedial design
- evaluation of the presence or absence of new site conditions which may have resulted in increased risk posed to human and environmental receptors by contaminated environmental media
- recommendations for response actions which may be necessary to restore the effectiveness of the engineered controls
- documentation of comments received during the pre-review public comment period and subsequent RIDEM response

The draft Five Year Report will be submitted to RIDEM for review.

### **Task 3: Post-Draft Report Public Notification**

Following RIDEM review, Fuss & O'Neill will mail copies of the draft Five Year Report to the Project Stakeholders. This mailing will include a second 30 day comment period notification flyer requesting comments regarding the draft report and informing recipients of their opportunity to request a public meeting to further discuss the content of the draft report. Fuss & O'Neill will also coordinate with RIDEM to have the draft report and notification flyer posted on RIDEM's Internet Document Repository of the site.



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If received during the 30 day comment period, Fuss & O'Neill will assist RIDEM with responding to public comments on an on-call basis, as requested. For the purposes of this proposal, we have included ten hours of professional time to assist in responding to public comments regarding the draft Five Year Report.

#### **Task 4: Public Meeting**

If requested by Project Stakeholders and/or members of the general public, Fuss & O'Neill will coordinate a public meeting to be hosted by RIDEM. The City of Providence will also be invited to participate in the meeting. The date, time, location, and purpose of the public meeting will be advertised via mailing of a third public notification flyer to Project Stakeholders and posting of the flyer on the RIDEM Internet Document Repository.

Fuss & O'Neill will work with RIDEM to prepare a presentation for the meeting which summarizes the results of Five Year Review, as documented in the draft Five Year Report, and addresses comments received regarding the report. We assume that Fuss & O'Neill will act in a support role to RIDEM during the public meeting. Fuss & O'Neill personnel will attend the meeting to assist RIDEM in giving the presentation and document discussions and comments made during the meeting. For the purposes of this proposal, we have included 40 hours of professional time to coordinate, prepare, and attend one public meeting.

#### **Task 5: Post-Public Meeting Reporting**

Within 60 days after the date of closing of the post-review public comment period or the date of the public meeting, whichever is later, Fuss & O'Neill will prepare a draft Five Year Report Addendum which documents public comments received during the two comment periods and during the public meeting. Fuss & O'Neill will also coordinate with RIDEM to finalize responses to the comments. The Addendum and draft Five Year Report will collectively comprise the Final Five Year Report. If no public comments are received, the draft Five Year Report will constitute the Final Five Year Report.

Fuss & O'Neill will mail copies of the Final Five Year Report to Project Stakeholders and will coordinate with RIDEM to have the final report posted on RIDEM's Internet Document Repository for the site.

#### **Access and Schedule**

We understand that the City, as the site owner, will allow RIDEM and Fuss & O'Neill to physically access and inspect all portions of the subject site and will provide us with the contact information for appropriate interviewees. We further understand that, upon



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request, RIDEM will provide Fuss & O'Neill access to pertinent documents associated with the site.

Fuss & O'Neill will commence these activities upon your authorization and the schedule will be implemented in accordance with the notification comment periods and reporting periods outlined in the tasks above. Assuming authorization within 1 week, we anticipate that implementation of Task 1 and Task 2 can be completed by the end of the fiscal year on June 30, 2011. The remaining Tasks 3, 4, and 5 will be completed in fiscal year 2012. Based on this anticipated schedule, the Five Year Project Review and associated public participation activities can be completed within approximately four to six months.

### Budget

We suggest you budget \$15,700 for the services proposed herein, based on the following cost breakdown:

Tasks to be completed in Fiscal Year 2011	
Task 1: Pre-Review Public Notice	\$ 2,100
Task 2: Project Review and Draft Report	\$ 6,300
Direct Expenses Including Printing and Mailing	\$ 100
<b>Recommended Budget</b>	<b>\$ 8,500</b>

Tasks to be completed in Fiscal Year 2012	
Task 3: Post-Draft Report Public Notice	\$ 1,700
Task 4: Public Meeting	\$ 3,000
Task 5: Post-Meeting Reporting	\$ 2,000
Direct Expenses Including Printing and Mailing	\$ 500
<b>Recommended Budget</b>	<b>\$ 7,200</b>

The proposed budget outlined above does not include the coordination or provision of translation services. If necessary, we have assumed that RIDEM will utilize the separate Master Price Agreement for translation services for these activities.

### General Terms and Conditions

The proposed services will be completed in accordance with the rates, terms, and conditions documented in our Master Price Agreement (#309) for Technical Assistance Contract services with the State of Rhode Island. These services will be provided on a time and materials basis in accordance with the above referenced budget estimate. The budget would not be exceeded without expressed authorization. In the event that additional out of scope services are requested, such fees will be assessed on a time and materials basis.



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Receipt of a signed copy of the Authorization to Proceed enclosed with this proposal or issuance of a purchase order referencing this proposal will serve to authorize the work outlined in the Scope of Services.

Thank you for requesting these services from Fuss & O'Neill. We look forward to working with you on this project.

Sincerely,

Patrick J. Dowling, CPG  
Project Manager

John A. Chambers, PG, LSP  
Vice President

**AUTHORIZATION TO PROCEED**

I hereby authorize Fuss & O'Neill to proceed with the above-referenced project in accordance with the proposal dated April 25, 2011. I understand that billing will be monthly, payable within thirty (30) days of date of invoice.

LEO HELLESTED

Printed Name

4-28-11

Date

Signature

CHIEF - DEM-DOWN

Title