RHODE ISLAND DEPARTMENT OF ENVIRONMENTAL MANAGEMENT
Onsite Wastewater Treatment Program
Office of Water Resources, Room 260
235 Promenade Street, Providence, RI 02908-5767

TRAINING REQUIREMENTS FOR VENDORS of APPROVED ALTERNATIVE/EXPERIMENTAL TECHNOLOGIES and COMPONENTS

Specific terms of any technology certification supersede the provisions of these requirements.

Class II Technologies and Components: The Vendor shall hold two training seminars for RIDEM Licensed Designers, Installers and Service Providers before the expiration or renewal of a Class II certification; the first shall be held within the first six (6) months of the date the certification is issued.

Class I Technologies and Components: RIDEM recommends that Vendors of technologies and components with a Class I certification shall hold a training seminar annually, however a Vendor may offer training more or less frequently as appropriate.

All Vendors must adhere to the terms specified below:

a) Training must be offered at a location within 50-miles of Providence, RI.

b) The Vendor shall notify the RIDEM of the date and time of each training seminar and submit to the RIDEM a detailed agenda, material to be distributed to attendees and a list of presenters specifying their credentials at least six weeks in advance of the date of the scheduled seminar; electronic submission is encouraged.

c) Following a training seminar, the Vendor is required to provide each attendee who successfully completes the training with documentation of having done so. This documentation must identify the name of the attendee, the Vendor, the technology, the date of the training and any RIDEM professional development credit that may have been assigned by RIDEM to the event.

d) Following each training event, a report of those who satisfactorily completed the training shall be submitted to the RIDEM using the following sheets to identify the specific activity for which the individual is authorized by the Vendor (design, installation or O&M); electronic submission is encouraged.

DESIGNER TRAINING	Page of reporting trained DESIGNERS

Vendor or Vendor's Representative Print Name	Vendor or Vendor's Representative's Signature	Date

Date(s)	Location(s) – Provide all dates and locations if this was a multiple segment training event.

Technology Name & Model Numbers

Training was performed by Name (s)	Affiliation

The following people successfully completed this training authorizing them to DESIGN:

Name	RIDEM License Number (if applicable)

INSTALLER TRAINING	Page	of	reporting trained INSTALLERS

Vendor or Vendor's Representative Print Name	Vendor or Vendor's Representative's Signature	Date

Date(s)	Location(s) – Provide all dates and locations if this was a multiple segment training event.

Technology Name & Model Numbers

Training was performed by Name (s)	Affiliation

The following people successfully completed this training authorizing them to INSTALL:

Name	RIDEM License Number (if applicable)

SERVICE PROVIDER TRAINING	Page	of	reporting trained SERICE PROVIDERS

Vendor or Vendor's Representative Print Name	Vendor or Vendor's Representative's Signature	Date

Date(s)	Location(s) – Provide all dates and locations if this was a multiple segment training event.

Technology Name & Model Numbers

Training was performed by Name (s)	Affiliation

The following people successfully completed this training authorizing them to PROVIDE SERVICE:

Name	RIDEM License Number (if applicable)