



Center for Mediation and Collaboration Rhode Island

The Center for Mediation and Collaboration RI is a non-profit community mediation center located in Warwick, Rhode Island that provides effective conflict management and dispute resolution services along with training and development of individual skills in Conflict Management, Communication and Mediation.

Farm Ranch Stress Assistance Network (FRSAN) RI Program Director Job Description

We are seeking a Full Time Employee who has a passion for supporting the mental health and wellness of the Farming, Fishing and Forestry (FFF) communities in Rhode Island. This position is grant funded through August 31, 2022.

Position Summary

The FRSAN-RI Program Director is responsible for the coordination, implementation, management, supervision and evaluation of the USDA/NIFA *State of Rhode Island Division of Agriculture - Farm and Ranch Stress Assistance Network Project to Address and Reduce Farmer Mental Health and Stress*.

Reports to: Operations Director

Duties and Responsibilities

- Responsible for the coordination, implementation and supervision of the FRSAN RI network.
- Maintain partnerships with stakeholders including RI DEM and other FFF partners.
- Coordinate and supervise sub awardees
- Manage voucher program for FFF
- Coordinate with evaluators to design, deliver and analyze needs assessment
- Develop and maintain positive relationships in the FFF community.
- Provide details of progress (including data) for established reporting timetables
- Other duties associated with this project as described by the Executive/Operations Director

Marketing and Fund Development

- Work with vendor to develop a marketing and communications plan for the project
- Communicate program information internally and externally
- Share information with stakeholders
- Promote programs and initiatives
- Maintain social media presence
- Develop sustainability plan for future work

Program Director Skills and Abilities

- Strong personal and professional judgement
- Ability to respond quickly to a shifting reality and adjust priorities as needed.
- Organizational skills and flexibility
- Ability to interact with people of all ages and cultural background.
- Ability to work independently and as part of a team
- Proficient in Excel, Word, Canva
- Effective oral and written communication
- Budget Management

Experience Requirements

- Bachelor's degree or higher in related field i.e. human services, health, education, social work
- 3-5 years of experience in program management
- Grant management experience
- Experience in the mental health & wellness field
- Experience and/or knowledge of the FFF community is a plus, but not required

To Apply:

Please send a cover letter that explains why you are interested in this position, along with your most current resume/cv to:

Tricia Driscoll
Center for Mediation and Collaboration RI
Tricia@cmcri.org

The deadline to apply is Friday October 29, 2021.