

**STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS**  
**Board of Certification of Operators**  
**Of Wastewater Treatment Facilities**

**MEETING MINUTES**  
**December 1, 2004**

**MEMBERS IN ATTENDANCE:** Rick Dionne, Fred Kurdziel, Bill Patenaude, Jon Schock, Tom White and Ray Wright

**OTHERS in ATTENDANCE:** Traci Pena, RIDEM

Mr. Patenaude called the meeting to order at 9:30a.m.

The first item discussed was the draft October 6, 2004 open meeting minutes. A number of minor grammatical errors were noted.

**Mr. Dionne motioned to approve the minutes as amended. Mr. Patenaude seconded the motion. With all other members present voting in favor, the motion passed.**

The next item discussed was the November 3, 2004 draft meeting minutes.

**Mr. Patenaude motioned to approve the minutes as presented. Mr. Kurdziel seconded the motion; Mr. White abstained, as he was not present at this meeting. All other members present voted in favor, and the motion passed.**

Pursuant to Rhode Island General laws §42-46-5(a), Mr. Patenaude requested that the Board convene into executive session to discuss an enforcement matter regarding possible allegations of civil or criminal misconduct at the NBC-Fields Point WWTF.

**Mr. Patenaude led a roll call of votes to convene into Executive Session: Mr. White voted in favor, Mr. Kurdziel voted in favor, Mr. Dionne voted in favor, Mr. Wright voted in favor, Mr. Schock voted in favor, and Mr. Patenaude voted in favor of convening into executive session and the motion passed.**

**Mr. Patenaude made a motion to continue meeting with Messrs. Coia and Schultz and be authorized to negotiate a start date of suspension and to determine appropriate training not to exceed one day of the training. Mr. Schock seconded the motion, all members present voted in favor and the motion passed.**

**Mr. Patenaude motioned to exit executive session: Mr. Schock seconded the motion, Mr. White voted in favor, Mr. Kurdziel voted in favor, Mr. Dionne voted in favor, Mr. Wright voted in favor, Mr. Schock voted in favor, and Mr. Patenaude voted in favor of exiting executive session and the motion passed.**

**Mr. Schock motioned to seal the December 1, 2004 executive session meeting minutes. Mr. Patenaude seconded the motion. Mr. Dionne, Mr. Kurdziel, Mr. Wright, Mr. White and Mr. Kurdziel voted in favor and as such the motion passed.**

The next item discussed was the City of Warwick Assistant Superintendent position. The City had previously received Board approval to allow Mr. Earl Salisbury to be in a position of responsible charge as he developed the experience necessary to attain the required license level for the assistant superintendent's position. The Board approved the measure as Mr. Don Benz was on site to act as the Assistant Superintendent. With Mr. Benz's retirement, the Board sought from the City a new organizational scheme to indicate that Mr. Salisbury was not working as the Assistant Superintendent. Warwick Superintendent Joel Burke submitted a letter indicating that Mr. Patrick Doyle, a Grade 4 supervisor at the facility, would act as an assistant superintendent in the case of Mr. Burke's absence. The letter had been faxed and Mr. Patenaude was waiting for a signed copy. The question arose as to whether Mr. Doyle was aware of this matter, and Mr. Patenaude said that he believed that that was the case, but as a confirmation the reply letter to the City would copy Mr. Doyle.

**Mr. Patenaude made a motion to approve the City's request, pending receipt of the signed letter from the City saying Mr. Doyle would act as the Assistant Superintendent in Mr. Burke's absence. Mr. White seconded the motion. All members present voted in favor and the motion passed.**

The next item discussed was the Freedom Bay Classification. Freedom Bay is a proposed "package facility," much like that of Gillette Stadium in Massachusetts. The design engineers had submitted a draft self-classification as a Grade 2 facility. Due to the many levels of treatment proposed that go beyond those typically found in a Grade 2 facility (such as reverse osmosis, ion-exchange systems, etc.) Mr. Patenaude would like the classification specifications to see if the facility is indeed a Grade 2 facility. After Board review and discussion, and because this was the first such facility in the State of Rhode Island, it was decided that Mr. White and Mr. Patenaude will go to the Gillette Stadium facility and review their system and report back to the Board.

**With no further business Mr. Patenaude motioned to adjourn the December 1, 2004 meeting. Mr. Kurdziel seconded the motion. With all members present voting in favor the motion passed.**

The next meeting will be January 5, 2005 at 9:30 a.m. at 235 Promenade St., Room 280 in Providence.