



## STORM WATER MANAGEMENT PROGRAM PLAN IMPLEMENTATION SCHEDULE SUMMARY

NAME OF OPERATOR \_\_\_\_\_

### Example: Illicit Discharge Detection and Elimination (IDDE) Program

**Date:**

BMP ID	Minimum Control Measure Illicit Discharge Detection and Elimination		Responsible Party	Measurable Goal	Implementation Date
	BMP Description				
3.1	Management	Responsibility, tracking, record keeping, evaluation etc.	DPW	Assign individual(s) responsible for overall management and implementation of the IDDE minimum measure. (Part IV.B.3.11)	Start: 3/04 Finish: 4/04
				Develop procedures to evaluate the success of IDDE minimum measure (Part IV.B.3.12)	Start: 4/04 Finish: 6/04
3.1	Mapping	Verify outfall locations through outfall survey and complete GIS mapping, record additional elements, tag outfalls.	DPW	Develop procedures for identification of the location of outfalls (Part IV.B.3.1)	Start: 4/04 Finish: 6/04
				Develop procedures for tagging of outfall pipes (Part IV.B.3.2)	
				Develop procedures for recording of additional elements (Part IV.B.3.3)	
				Gather pertinent data from RIDEM (TMDL, Shellfish program etc).	Start: 4/04 Finish: 5/04
				Conduct surveys of all remaining areas not surveyed	Start: 6/04 Finish: 9/04
				Incorporate 100% of outfall location/receiving waterbody information into GIS	Start: 9/04 Finish: 12/04
				Tag 50% of accessible outfall pipes (or GIS with sufficient accuracy) (Part IV.B.3.2)	Start: 3/06 Finish: 3/07
				Tag 100% of accessible outfall pipes (or GIS with sufficient accuracy) (Part IV.B.3.2)	Start: 3/07 Finish: 3/08
				Record all additional elements on municipal plat maps or GIS (Part IV.B.3.2)	Start: 6/04 Finish: 3/08
3.2	Illicit Discharges	Investigate suspected illicit discharges and remove illicit discharges.	DPW	Develop Standard Operating Procedure (SOP) to detect and address the illicit discharges to the system including discharges from illegal dumping, spills and individual sewage disposal systems (ISDS) when applicable, catch basin and manhole inspections, investigation of complaints, and dry weather field screening for non-storm water flows and field tests of selected parameters (Part IV.B.3.5)	Start: 4/04 Finish: 6/04
				Procedures for coordinating with other physically interconnected MS4s (Part IV.B.3.7)	



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3.2	Illicit Discharges	(continued)	DPW	Procedures for referral to RIDEM of non-storm water discharges not authorized in accordance to Part I.B.3. (Part IV.B.3.8)	Start: 4/04 Finish: 6/04
				Procedures to record and track all actions taken to detect and address illicit discharges. (Part IV.B.3.10)	
				Catch basin and manhole inspections once by fourth year (Part IV.B.3.5.vi) - Inspect 100% of catch basins and manholes / coordinate with cleaning schedule under Good Housekeeping	Start: 6/04 Finish: 3/07
				Dry Weather Survey (conduct between July 1 <sup>st</sup> - October 31 <sup>st</sup> by fourth year) (Part IV.B.3.5.vii) - Sample 100% of dry weather flows	Start: 7/04 Finish: 10/04
				Dry Weather Survey (conduct between January 1 <sup>st</sup> -April 30 <sup>th</sup> by fourth year) (Part IV.B.3.5.vii) - Sample 100% of dry weather flows	Start: 1/05 Finish: 4/05
				Prioritize annual IDDE investigations based on outfall surveys/complaints	Annually (December) 12/04..12/08
				Investigate 100% of annual prioritized IDDE investigations	Updated Annually Start:12/04 Finish: 3/08
				Enforcement action taken on 100% of illicit discharges found or referred to other entity such as police, Health Department, RIDEM or USEPA.	Start: 12/04 Finish: 3/08
3.3	Ordinance	Adopt IDDE ordinance to effectively prohibit illicit discharges.	DPW, Storm Water Committee	Review existing ordinance and model ordinances	Start: 3/04 Finish: 6/04
				Develop and introduce draft ordinance by first year (Part IV.b.3.4)	Start: 6/04 Finish: 3/05
				Adopt ordinance by second year (Part IV.b.3.4)	Start: 3/05 Finish: 3/06



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3.4	Education/ Outreach	Inform public employees, businesses, and the general public of hazards associated with illegal discharges and improper disposal of waste. Establish a program for household hazardous waste special collection days and inform citizens of program and it's benefits.	DPW, Storm Water Committee	Plans on how to inform public employees, businesses, and the general public of hazards associated with illegal discharges and improper disposal of waste. (Part IV.B.3.9)	Start: 9/04 Finish: 9/05
				IDDE Materials developed and distributed to 100% of community (business and residential)	Start: 9/05 Finish: 9/07
				Develop household hazardous waste program	Start: 9/05 Finish: 9/06
				Inform 100% of residents of household hazardous waste program	Start: 9/06 Finish: 9/07
				Develop a IDDE hotline program	Start: 9/05 Finish: 9/06
				Inform 100% of residents of IDDE hotline	Start: 9/06 Finish: 9/07
				Prioritize areas -delineate catchment areas to sensitive receptors such as Special Resource Protection Waters and impaired waters to focus storm drain stenciling efforts and pet waste enforcement efforts	Start: 6/06 Finish: 7/06
				Use summer Police force on bicycles to issue warnings and tickets to violators of animal waste ordinance in prioritized areas	Annually (June-August) 6/06..8/08
				Issue quarterly report of testing information from volunteer monitoring groups to identify problem areas	Annually (September) 9/06..9/08
				Storm drain stenciling/adopt a drain program - stencil 100% of storm drains in prioritized areas. Work with local businesses to "adopt" and maintain storm drains in prioritized areas	Annually (June-August) 6/06..8/08
				Develop and install signs and pet waste bag dispensers at four locations where Town already has garbage pickup.	Start: 6/06 Finish: 7/06



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3.5	Training	Training of public employees on techniques to find illicit connections, and how to contact sources of illicit discharges and secure the cooperation of the party who is responsible to correct the problem.	DPW, Storm Water Committee, University	Develop training program	Start: 4/04 Finish: 3/05
				Train 100% of staff that will be involved with illicit discharge detection and elimination	Annually (March) 3/05..3/08