

**RI Department of Environmental Management
Local Agriculture and Seafood Act Grants Program**

2016 APPLICATION



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Please include all information requested below in the spaces provided.
INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.

1. NAME(S) OF APPLICANT(S):

2. . SELECT APPLICANT CATEGORIES (select all that apply):

A) SECTOR:

Agriculture¹

Aquaculture

Seafood/Fishery

Other:

B) STRUCTURE:

Business (Sole Proprietorship, Partnership, LLC, Corporation, etc.)

Non-profit Organization

Cooperative or Collaborative

Other:

3. PRIMARY CONTACT PERSON:

4. EIN or TAX IDENTIFICATION NUMBER:

5. MAILING ADDRESS:

¹ Aquaculture is considered an agricultural activity but is defined as its own category for the LASA program and review and scoring by the LASA Committee

Street Address:

Address Line 2:

City:

State:

Zip Code:

6. DAYTIME PHONE NUMBER:

7. EMAIL ADDRESS:

8. TOTAL GRANT AMOUNT REQUESTED:

\$

9. LENGTH OF PROJECT (2 year maximum project duration):

Estimated start date:

Estimated completion date:

10. Is the applicant involved in any litigation which might affect financial solvency, or is the applicant in default on any obligations, or delinquent on any state or federal tax, at the present time?

YES

NO

If **YES**, please explain in a separate document and include it with your application submission.

11. BACKGROUND:

**Please note, all financial information is confidential and will be seen only by members of the LASA Committee for purposes of reviewing your application.*

If the primary applicant is an organization, cooperative/collaborative, or group entity:

Please provide a brief summary of your mission, goals, history, programs, major accomplishments, success stories and qualifications. If relevant, please include the number of years you have been in operation and the approximate annual gross revenue and annual net income for each of the last three years.

If the primary applicant is an individual:

Please include a bio or resume about yourself and a short description and history of your operation. Please include the number of years you have been in operation and the approximate annual gross revenue and annual net income for each of the last three years.

12. Please provide a description of the proposed project or program. What will you do for this project? How will LASA funding, as well as any volunteer or additional resources, be used? (500 word maximum)

13. How does this project fit one or more of the 2016 LASA Priorities below? What need or gap does this project or program address? Projects are encouraged to meet more than one priority. If your project involves working with producers directly, please be specific about any communications you have had with them. (500 word maximum)

Priorities for the 2016 LASA Grants Program:

1. Projects that support the growth and sustainability of small or beginning agriculture producers (including aquaculture producers) and fishermen/women.²
2. Projects that foster new collaborations or share new information among Rhode Island food businesses, organizations, or enterprises.
3. Projects that support new products or new sales channels with clearly defined markets.

²A small farmer or aquaculture producer is defined by USDA as one with annual revenues not exceeding \$350,000. A beginning farmer or aquaculture producer is defined by USDA as one who has not operated a farm or aquaculture operation for more than 10 years. There exists no federal definition for small or beginning fisherman/woman, and with the goal of the LASA program and priorities being support of entry or sustainability of such, we will consider justification by the applicant at face value. In either case, one must either be an owner/operator or substantially participate in the operation of the farm, aquaculture, or fishing business.

14. What does success look like for this project? How will you know if the project is going well after it begins? How will you evaluate if the project was successful once it is completed? (500 word maximum)

15. Is there any information the Committee should know about regulatory, zoning, or legal requirements that are relevant to your project? Please include any information that would help the Committee feel confident that this project would move forward if funded. (Examples might include: details of any conversations you have had with a Department of Health official; preliminary zoning approval for the project pending funding, etc.)

16. Please provide a program or project budget for the full scope of the project:

CATEGORY	Grant Funds Requested
Equipment, Supplies, and Materials	\$
Staff	\$
Contracted Labor	\$
Other	\$
TOTAL PROJECT COSTS	\$

BUDGET NARRATIVE

Please provide a brief explanation/justification for estimated costs detailed above:

Equipment, Supplies, and Materials (include all types of equipment/supplies/materials that will be purchased, as well as cost estimates for equipment/supplies/materials, etc.):

Staff (include name or title of anyone on salary or payroll whose time will be paid with LASA funds; include # of hours, pay rate, responsibilities, etc.):

Contracted Labor (include name or title of anyone paid hourly or for a specific project task with LASA funds; include # of hours, pay rate, scope of work that is contracted, etc.):

Other (please include any relevant details that will help the Committee understand these costs):

Are there any personal, matching, or in-kind resources that are being contributed to the project? Resources can include things that will be part of the project, but are not identified as project costs in the budget: volunteer time, free services, donated equipment, additional funding, etc. Additional resources are not required, but do show evidence of broader support for the project.

Examples:

- *You will organize a volunteer group to help with construction of a hoophouse*
- *10 fishing vessels will volunteer their time and fuel for a project focused on creating a local seafood promotional video*

- *A neighboring farmer will let you borrow a piece of machinery to help with project construction at no cost*
- *You will contribute \$1000 to the project*

17. Please provide an abstract or project summary of your project. (250 word maximum)

Certification of Applicant

Ø **TO HAND DELIVER OR MAIL APPLICATION:**

Please fill in application form electronically, print out, sign & date below, and deliver/mail to:

RI DEM, Division of Agriculture
Attention: LASA Grants Program
235 Promenade Street, Room 370
Providence, RI 02908-5767

**Hand-delivered and mailed applications must be received by February 16, 2016.
Please note that the RI DEM, Division of Ag office closes at 4:00 p.m.**

The Division of Agriculture will email a confirmation of receipt.

Signature: _____ Date: _____

Print Name: _____