



DEPARTMENT OF ENVIRONMENTAL MANAGEMENT
DIVISION OF AGRICULTURE & RESOURCE MARKETING

235 Promenade Street, Room 370, Providence, RI 02908-5767
Phone: 401-222-2781 Fax: 222-6047 TDD: 711 <http://www.dem.ri.gov>

APPLICATION FOR A PET SHOP LICENSE

FACILITY INFORMATION:

New Facility or Renewal? If renewal, any changes since last year? Yes No

Name of Facility: _____

Street Address: _____

Town / City: _____ Zip Code: _____

Telephone: _____ FAX: _____

Email: _____ Website: _____

Mail Address (if diff. from facility location): _____

Town / City: _____ Zip Code: _____

Business Hours (If not open to public, indicate hours available for inspection):

Sunday: _____ to _____ Thursday: _____ to _____

Monday: _____ to _____ Friday: _____ to _____

Tuesday: _____ to _____ Saturday: _____ to _____

Wednesday: _____ to _____

After Hours Telephone / Emergency Contact: _____

OWNER/APPLICANT INFORMATION:

Name: _____

Home Address: _____

Telephone: _____

EMPLOYEES

Please list all current employees and/or volunteers

NAME

TITLE

TYPES OF ANIMALS TO BE SOLD

	# ANIMALS (Capacity of Facility)	# PERMANENT CAGES	# RUNS
CANINES	_____	_____	_____
FELINES	_____	_____	_____
SM. MAMMALS	_____	_____	_____
REPTILES	_____	_____	_____
BIRDS	_____	_____	_____
FISH	_____	_____	_____
OTHER _____	_____	_____	_____

ISOLATION ROOMS, RUNS OR CAGES: *(please list number and type)*

SOURCE(S)* For ANIMALS SOLD:

TYPE of ANIMAL	DISTRIBUTOR(s) / BROKER(s) Name / Address / Phone Number
Canines:	_____
Felines:	_____
Small Mammals:	_____
Reptiles:	_____
Birds:	_____
Fish:	_____
Other:	_____

* For animals acquired from both in-state and out-of-state dealers/brokers/individuals/etc.
 * Use additional pages as necessary
 * Update as necessary

ATTACH A DETAILED FLOOR PLAN OF PET SHOP

This diagram should include ALL the following:

Main Entrance	Interior and exterior doors
Front desk or reception area	Windows and vents
Location of RABIES Notification Logs	Heating and/or cooling system
Location of Psittacine and/or Ferret logs	Lighting
Indoor and outdoor runs or cages	Drainage systems
Isolation cages/runs or rooms	Medical treatment room(s) (if applicable)
Refrigerator and/or freezer	Location of sprinklers or fire extinguishers
Food storage	Posted emergency evacuation plan or map
Waste receptacles (covered)	

ATTENDING VETERINARIAN(S):

List all Veterinarians which care for animals in your facility. Use additional pages if needed.

Name: _____ Hospital name: _____

Hospital Address: _____

Telephone: _____ FAX: _____

REGULATIONS / RI GENERAL LAWS / Spay Neuter/ Rabies Log Forms:

RI DEM Website- <http://www.dem.ri.gov/>

The State of Rhode Island Manual for Rabies Management and Protocols
<http://www.dem.ri.gov/programs/bnatres/agricult/pdf/rabiesprot2010.pdf>

RULES & REGULATIONS GOVERNING THE PREVENTION, CONTROL AND
SUPPRESSION OF RABIES WITHIN THE STATE OF RHODE ISLAND
<http://www.dem.ri.gov/pubs/regs/regs/agric/rabies10.pdf>

FISH AND WILDLIFE / R.I. FERRET REGULATIONS
[Ferret Regulations \(7/17/97\)](#)

RULES AND REGULATIONS GOVERNING THE IMPORTATION OF ANIMALS
<http://www.dem.ri.gov/pubs/regs/regs/agric/anmlimp8.pdf>

RULES AND REGULATIONS GOVERNING IMPORTATION AND POSSESSION OF
EXOTIC WILD ANIMALS
<http://www.dem.ri.gov/pubs/regs/regs/agric/xotkanml.pdf>

RULES AND REGULATIONS GOVERNING IMPORTATION AND POSSESSION OF
NATIVE WILDLIFE
http://www.dem.ri.gov/pubs/regs/regs/fishwild/f_wimprt.pdf

RHODE ISLAND GENERAL LAWS

State of Rhode Island General Laws / TITLE 4 - Animals and Animal Husbandry

<http://www.rilin.state.ri.us/Statutes/TITLE4/INDEX.HTM>

Relevant Chapters:

- [CHAPTER 4-1 Cruelty to Animals](#)
- [CHAPTER 4-4 Animal Diseases in General](#)
- [CHAPTER 4-11 Psittacine Birds](#)
- [CHAPTER 4-13 Dogs](#)
- [CHAPTER 4-19 Animal Care](#)
- [CHAPTER 4-22 Cat Identification Program](#)
- [CHAPTER 4-24 Permit Program for Cats](#)
- [CHAPTER 4-25 Pet Warranties – Dogs](#)
- [Pet Warranties -Dogs, RIGL §4-25-9 Notice](#)
(Mandatory posting for all Pet Stores that sell Puppies)
NOTE: “Such notice shall be in one hundred (100) point type”

State of Rhode Island General Laws / TITLE 20 - Fish and Wildlife

- [CHAPTER 20-1 General Provisions](#)
- [CHAPTER 20-16 Fur-bearing Animals](#)
- [CHAPTER 20-37 Endangered Species of Animals and Plants](#)

LOG FORMS / EXOTIC APPLICATION

NOTICE TO NEW OWNERS OF RABIES VACCINATION “Rabies Log” per 4-13-31

<http://www.dem.ri.gov/programs/bnatres/agricult/pdf/rabieslog.pdf>

FERRET LOG (To notify adopting party of Spay/neuter / Rabies vaccine / Permit requirement)

<http://www.dem.ri.gov/programs/bnatres/agricult/pdf/ferretlog.pdf>

PSITTACINE BIRD LOG (per RI General Laws 4-11)

<http://www.dem.ri.gov/programs/bnatres/agricult/pdf/psittacinelog.pdf>

POSSESSION PERMIT APPLICATION FOR AN EXOTIC WILD ANIMAL

(Application and fee required for *each* Specimen)

<http://www.dem.ri.gov/programs/bnatres/agricult/pdf/exoticapp.pdf>

**Review above listed information as pertains to Pet Shops.
Download and print forms as needed.**

NOTE: Pet Shop Licenses expire June 30th. It is the responsibility of the licensee to renew annually. No reminder will be sent.

Any change in the maximum number of animals, housing of animals, types of animals, configuration of store, etc, will require an amendment that must be approved by Animal Health prior to the change being executed.

Submit written proof that local municipal zoning ordinance permit Pet Shop at intended location.

Signature below indicates knowledge and understanding of the laws, regulations, forms and requirements listed above. Pet Shop owner is responsible for employees being informed and understanding all laws, regulations, forms and requirements listed above.

Signature of Owner/Applicant: _____

Title: _____ Date: _____

Signature of Co-Owner/Applicant: _____

Title: _____ Date: _____

- * Use reverse side to list any additional employees*
- * Complete the form in its entirety*
- * Include a \$100.00 fee, made payable to The State of Rhode Island*
- * Call DEM / Div. Of Agriculture /Animal Health Section with inquiries @ 401-222-2781*
- * Sign, date and return application to:*

**The RI Department of Environmental Management
Division of Agriculture / Animal Health Section
235 Promenade St. / Rm. 370
Providence, RI 02908-5767**

DEM Use Only:

Inspected By: _____ Date: _____

Approved By: _____ Date: _____