



# RHODE ISLAND DEPARTMENT OF ENVIRONMENTAL MANAGEMENT

235 Promenade Street, Providence, RI 02908-5767

RI Relay Dial 711

**February 4, 2011**

The RI Department of Environmental Management is again pleased to announce the availability of funding for 2011 Earth Day cleanups and beautification projects. Funding for these grants is again being provided by J.R. Vinagro Corporation/Patriot Disposal Co. Inc. of Johnston, RI.

We are accepting applications for grants of up to \$750 each to qualified applicants who host volunteer Earth Day cleanups and/or beautification projects which will be completed no later than May 15, 2011. Applications, along with clean up registration forms, will be accepted by RIDEM through March 11, 2011. Applicants do not need to apply for the full \$750, and RIDEM fully expects that most grants will be funded for less than the \$750 maximum. There is no match requirement. In an effort to spread the grants throughout the state, RIDEM strongly encourages potential applicants to partner with other organizations within their community. All applications need to demonstrate how the event will promote environmental education.

Please take note that if dumpster services are included as part of an application (this was quite common in 2010), DEM may make arrangements in coordination with J.R. Vinagro/Patriot Disposal to provide the requested dumpster service rather than providing direct grant funding.

Please see the attached fact sheet and application for specific criteria. Applications that do not meet the criteria will be rejected. Awards will be announced on the RIDEM website in late March, and successful applicants will be notified via email.

If you have any questions, please feel free to contact RIDEM's Office of Customer & Technical Assistance at 222-6822 Ext. 2022 or Andrew Manca at [andrew.manca@dem.ri.gov](mailto:andrew.manca@dem.ri.gov)

# 2011 EARTH DAY CLEANUP/BEAUTIFICATION GRANT INFORMATION

## GENERAL REQUIREMENTS:

The goal of the 2011 Earth Day Cleanup/Beautification Grant program is to highlight Earth Day 2011 and the value of the environment, and to recognize the importance of people improving the quality of life in their communities. Improving the appearance of our neighborhoods and our scenic and recreation areas improves our quality of life and our business climate as well. Environmental stewardship is an important component of a healthy business climate.

The grants may be used for local Earth Day volunteer cleanups/lasting beautification projects and must include an educational component. Please fill in the requested information on pages 3 and 4 of this document to complete the application and registration form. All sections of the application and registration form must be completed; incomplete forms will not be considered. Only 1 application per non-profit group or municipal organization will be considered, and projects must be completed no later than May 15, 2011. Grant funds will be awarded in advance of the event. **Following completion of the event, RIDEM is requiring the submittal of copies of receipts/invoices as proof that the funding was successfully spent as proposed.** Additional copies of this application packet may be found on the RIDEM website: [www.dem.ri.gov](http://www.dem.ri.gov).

Please note that maximum funding for any single project shall be limited to \$750.00 (this is down from last year's maximum of \$2000.00).

## EVALUATION CRITERIA:

- Relevancy to local environmental/community interests.
- Increased learning opportunities for the community.
- Long term environmental/beautification impact.
- Demonstrated need.

## EXPENSES NOT FUNDED:

- Personnel expenses (i.e. salary, overtime, professional landscapers, etc).
- Fuel or travel costs related to purchasing items for the event/project.
- Expenses incurred prior to grant award date.

---

The completed application and registration form **must be received at RIDEM by 4pm on March 11, 2011.** Please submit to:

RI DEM  
OFFICE OF CUSTOMER & TECHNICAL ASSISTANCE  
ATTN: ANDREW MANCA  
235 PROMENADE ST.  
PROVIDENCE, RI 02908

(NO FACSIMILES OR EMAIL)

## RHODE ISLAND DEPARTMENT OF ENVIRONMENTAL MANAGEMENT 2011 EARTH DAY GRANT APPLICATION

The Rhode Island Department of Environmental Management (RIDEM) is offering grants up to \$750 for local Earth Day celebrations and/or beautification projects. Applicants do not need to apply for the full \$750, and RIDEM fully expects that most grants will be funded for less than the \$750 maximum.

**Eligible Applicants:** Rhode Island municipalities (for example, schools, Parks & Recreation Departments, Public Works Departments, Conservation Commissions, etc) and non-profit organizations (**must provide proof of non-profit status**) who organize local cleanup projects/beautification projects in conjunction with Earth Day 2011.

<p><b>Grant Requirements:</b></p> <ol style="list-style-type: none"> <li>1. The grants must be used for Earth Day related outreach activities including local Earth Day celebrations that educate residents about environmental issues and attract volunteers to help cleanup/beautify.</li> <li>2. Application should demonstrate how the project addresses these four evaluation criteria: A) relevancy to local environmental/community interests B) increased learning opportunities for the community C) long term environmental/beautification impact, and D) demonstrated need.</li> <li>3. Grant recipients <b>must provide copies of receipts/invoices</b> as proof that the activity was carried out as proposed. Failure to do so will impact future grant opportunities and will be the subject of an inquiry by RIDEM.</li> <li>4. Non-profit organizations must provide proof of non-profit status.</li> </ol>	<p><b>Grant Award Process:</b></p> <ol style="list-style-type: none"> <li>1) Grant application must be received by <b>March 11, 2011.</b></li> <li>2) All requests will be reviewed for eligibility.</li> <li>3) Decisions will be made by <b>March 25, 2011</b> and checks will begin to be mailed on <b>April 1, 2011.</b></li> <li>4) Grant projects must be completed no later than <b>May 15, 2011.</b></li> <li>5) Proof of project/event must be submitted to RIDEM no later 1 week after the completion of the event.</li> </ol>
Organization Name:	Contact Person:
Street Address:	Telephone Number: (   )  Email ( <b>REQUIRED</b> ):
City, State and Zip Code:	If awarded the grant, checks will be made out to the name listed under "Organization Name" and mailed to the organization's address unless otherwise specified. If another name and/or address is required for the check, please enter that information in the empty space directly below.
Federal ID Number ( <b>REQUIRED</b> ):	
Amount Requested: \$\$	If partnering with other organizations in your community, please list those organizations here:
<u>Project Description:</u> Please be as specific as possible & include date of event. ( <i>Attach separate sheet(s) if needed</i> )	
<u>Project Budget:</u> Please explain how the grant will be utilized. ( <i>Attach separate sheet(s) if needed</i> )	
Will your proposed project require written permission from the municipality? ( <i>Attach separate sheet(s) if needed</i> ) <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Permission Pending <input type="checkbox"/> Other – please explain	
_____	_____
Applicant's Signature	Date

# 2011 Earth Day Cleanup/Beautification Registration Form

ORGANIZATION: \_\_\_\_\_

CONTACT/COORDINATOR: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_ EMAIL: \_\_\_\_\_

COMMAND CENTER  
LOCATION: \_\_\_\_\_

CLEANUP DATE: \_\_\_\_\_

RAIN DATE: \_\_\_\_\_

APPROX. TIME CLEANUP BEGINS: \_\_\_\_\_ APPROX. TIME CLEANUP ENDS \_\_\_\_\_

EXPECTED NUMBER OF VOLUNTEERS: \_\_\_\_\_

LIST OF SITE/S: (please be as specific as possible – include streets and landmarks – attach additional sheet if needed):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If you plan to post information about your clean up on a website, please provide the URL:

\_\_\_\_\_

**REMINDER:** By accepting the funding from RIDEM, you will be required to provide copies of receipts/invoices as proof that the activity was carried out as proposed. As the event is planned and executed, please keep this in mind.

**NOTE:** If the date/location or any other important specifics of your planned event change after submittal of this form to RIDEM, please submit a corrected/updated form ASAP.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

The completed application and registration form **must be received at RIDEM by 4pm on March 11, 2011**. Please submit to:

RI DEM  
OFFICE OF CUSTOMER & TECHNICAL ASSISTANCE  
ATTN: ANDREW MANCA  
235 PROMENADE ST.  
PROVIDENCE, RI 02908

**(NO FACSIMILES OR EMAIL)**

## *Frequently Asked Questions*

Here are the answers to some of the frequently asked questions we received last year about this grant opportunity.

1. Q: *Where can I find an application?*

A: The application and registration form are attached to this packet, however if you need an additional copy the application packet can also be found on the DEM website at [www.dem.ri.gov](http://www.dem.ri.gov). Follow the link to the 'Director's Office' page or see the link under 'Timely Topics' on the home page.

2. Q: *Can schools apply?*

A: Schools, municipal organizations (for example, town department of public works, parks and recreation, conservation commission), and non-profit organizations are all eligible to apply. In order to be considered you must provide your organization's federal ID number, and non-profits must provide evidence of their non-profit status.

3. Q: *Do we have to be a 501c3 non-profit to be considered?*

A: This year we are not specifying that non-profits be a 501c3 because we recognize that there are community-based non-profit organizations that have other federally recognized non-profit designations. As long as you can provide proof that your organization is a federally recognized non-profit organization your application will be considered.

4. Q: *Inadvertently my co-worker and I both submitted applications for our organization. Can you please consider both?*

A: No. We will only consider one application per organization. If we receive multiple applications for a single organization we will only consider the first application that arrives. Before you submit an application be sure to coordinate with other members of you organization.

5. Q: *What are the criteria that are used to consider which applicants will receive an Earth Day grant?*

A: The evaluation criteria are listed on page 2 of this packet. The criteria includes relevancy to local environmental/community interests, increased learning opportunities for the community, long term environmental/beautification impact, and demonstrated need.

6. Q: *Is the deadline a firm deadline? Does the application have to be postmarked by the deadline or received at DEM by the deadline?*

A: The application must be received at DEM by 4pm on March 11, 2011. Applications can be mailed or hand-delivered to 235 Promenade Street, Providence, RI, 02908.

7. Q: *Who reviews the applications and determines which applicants will receive an Earth Day grant?*

A: The review committee consists of one representative from each of the following organizations: DEM, J.R. Vinagro Corporation/Patriot Disposal Co. Inc., and Rhode Island Resource Recovery Corporation.