

## Ways to Sign and Submit DMRs

### From the webform

1. Scroll down and make sure you have clicked “Save & Continue” to validate the form
2. Once validated, select “Sign and Submit”

**Comments**

**Attachments**

Add Attachment

No results.

**Report Last Saved By**

User:

Name:

E-Mail:

Date/Time: 04/16/09 4:04 EDT

[Save & Continue](#) | 
 [Save & Exit](#) | 
 [Sign & Submit](#) | 
 [DMR/COR Search Results](#)

3. Check both boxes for each DMR you are submitting, answer your security question and your password, and click “submit”

Include in Submission	Add Copy of Submission and Attachments to Email Notification	View Completed DMR	Permit ID	Facility	Permitted Feature	Discharge #	Discharge Description	Monitoring Period End Date	DMR Due Date	Status
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	RIR		001	001-52	S1 Benchmark - Air Transportation Facilities (No Glycol)	06/30/21	07/15/21	NetDMR Validated

Acknowledged Soft Edit Check Errors

Code	Parameter Name	Monitoring Location	Field	Description
00530	Solids, total suspended	1	All	EPA's NPDES national data system recognizes the selected No Data Indicator (NODI) code as a reporting violation. NPDES permittees are responsible for ensuring full compliance with their permits, the Clean Water Act, and state law.
00556	Oil & Grease	1	All	EPA's NPDES national data system recognizes the selected No Data Indicator (NODI) code as a reporting violation. NPDES permittees are responsible for ensuring full compliance with their permits, the Clean Water Act, and state law.

I certify under penalty of law that this submission was prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations. By entering my password and security question answer and pressing the Submit button, I agree that:

By entering my password and security question answer and pressing the Submit button, I agree that:

1. I am Crystal Charbonneau.
2. I have not violated any term in my Electronic Signature Agreement.
3. I am otherwise without any reason to believe that the confidentiality of my password has been compromised now or at any time prior to this submission.
4. I have the authority to submit these data on behalf of the listed facilities.
5. This action constitutes an electronic signature equivalent to my written signature.
6. I understand that this attestation of fact pertains to the implementation, oversight, and enforcement of a federal environmental program and must be true to the best of my knowledge.

### From the Home page

1. Search All DMRs & CORs, select “NetDMR Validated” and click Search

Home | My Account | Request Access | Help | Logout

User: CDXTEST123CC, Permittee User

**NetDMR**  
Network Discharge Monitoring Report

[Manage Access Requests](#) | 
 [Search All DMRs & CORs](#) | 
 [Unscheduled DMRs](#) | 
 [Import DMRs Perform Import Check Results](#) | 
 [Update NODI Check Results](#) | 
 [Download Blank DMR Form](#)

Search: **All DMRs & CORs** | DMRs Ready to Submit | Permit ID | Users

### All DMRs & Copies of Record (CORs)

Use the following fields to search for DMRs and CORs. Leaving a field blank will instruct NetDMR not to filter on that field.

**Status:**

- Ready for Data Entry
- NetDMR Validation Errors
- NetDMR Validated**
- Imported
- Signed & Submitted
- Submission Errors/Warnings
- Completed

**All**  
(Hold down CTRL or Mac command key to select/deselect multiple)

**COR Confirmation #:**

OR

1. Select the "DMRs Ready to submit" tab, populate your Permit ID, and click Search

**Manage** | **Search** | **Import DMRs** | **View** | **Download**

Access Requests | All DMRs & CORs | Perform Import | Permits | Blank DMR Form  
Permits | Check Results | Users

Search: **All DMRs & CORs** | **DMRs Ready to Submit** | Permit ID | Users

### DMRs Ready to Submit

Select an option below to view a list of DMRs ready to sign and submit (i.e., in "NetDMR Validated" status)

All DMRs

**DMRs for Permit ID**

DMRs for Facility

2. Check the box in the "include in batch submit" column for the DMRs you would like to submit and then click "sign and submit DMRs" at the top of the screen

[Sign & Submit Checked DMRs](#) | 
 [Download Checked CORs](#) | 
 [Refresh DMR Data](#) | 
 [Refine Search](#) | 
 [New Search](#)

### DMR/COR Search Results

DMRs 1 through 3 of 3

Next Step(s)	Permit ID	Facility	Permitted Feature	Discharge #	Discharge Description	Monitoring Period End Date	DMR Due Date	Status	COR Received Date	Include in Batch Submit	Include Batch (Download)
Correct DMR <input type="button" value="Go"/>	TN0002968	USDOE-OAK RIDGE Y12 PLT	002	002-G	CATEGORY 2 OUTFALL	04/30/09	05/15/09	Completed	12/23/08 12/23/08	<input type="checkbox"/>	<input type="checkbox"/>
Edit DMR <input type="button" value="Go"/>	TN0002968	USDOE-OAK RIDGE Y12 PLT	002	002-G	CATEGORY 2 OUTFALL	10/31/08	11/15/08	Ready for Data Entry		<input type="checkbox"/>	<input type="checkbox"/>
Edit DMR <input type="button" value="Go"/>	TN0002968	USDOE-OAK RIDGE Y12 PLT	002	002-G	CATEGORY 2 OUTFALL	04/30/08	05/15/08	NetDMR Validated		<input type="checkbox"/>	<input type="checkbox"/>

OR Select "Sign and submit DMR" from the dropdown menu for the DMR you would like to submit, and click "Go"

[Sign & Submit Checked DMRs](#) | 
 [Download Checked CORs](#) | 
 [Refresh DMR Data](#) | 
 [Refine Search](#)

### DMR/COR Search Results

DMRs 1 through 3 of 3

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**Sign and Submit DMR**

- Confirm that you would like to sign and submit the selected DMRs by checking the box under the "include in submission" column. Also, it is recommended to check the box for each DMR in the "Add COR and Attachments to email notification" column. Answer your security question and your password, and click "submit"

Include in Submission <input type="checkbox"/> Check All <input type="checkbox"/> Clear All	Add Copy of Submission and Attachments to Email Notification <input type="checkbox"/> Check All <input type="checkbox"/> Clear All	View Completed DNR	Permit ID ▲	Facility	Permitted Feature	Discharge #	Discharge Description	Monitoring Period End Date	DNR Due Date	Status																				
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